

AGENDA

Board Meeting

**BOARD OF DIRECTORS
DOWNTOWN COLLEGE PREP CHARTER SCHOOL**

**1460 The Alameda
San Jose, CA 95126**

July 13, 2009

8:00-11:00am

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Downtown College Prep Charter School (“DCP” or “School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, DCP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the School office.



I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

B. ROLL CALL

	Present	Absent
Ms. Julie Biagini	_____	_____
Mr. David Brown	_____	_____
Mr. James Gibbons-Shapiro	_____	_____
Mr. Jorge Gonzalez (ex-officio member)	_____	_____
Ms. Sandy Moll	_____	_____
Ms. Stephanie Puentes	_____	_____

II. COMMUNICATIONS

A. Oral Communications

B. Executive Director’s Report

1. San Jose 2020
2. Financial Aid and DCP College Scholarship Fund Manager position status
3. DCP Alum Rock charter petition update and next steps
4. DCP Alviso: facility update

C. Board/Staff Discussions

1. Meet DCP Alameda’s new Principal: Michael De Sousa
2. DCP Admissions Policy (see document)
3. Board Member recruitment
 - a) How many board members does the BOD want to recruit as part of next cohort?
 - b) What does the BOD mean when it says that it wants a “diverse” board?
 - c) What skill sets/attributes is the BOD prioritizing in its search for new board members?
 - d) Does the BOD bring new board members on to the board all at once?

Prospective candidates: Kamba Tshionyi and Lisa Voss (see document)

4. Board Retreat: establish goals and secure date



III. CONSENT AGENDA ITEMS

REFERENCE

- A. Approval of the May minutes

It is recommended that the Board approve Consent Agenda Items.	Motion: ____ Action: ____ Second: ____ Vote: ____
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IV. ITEMS SCHEDULED FOR ACTION

REFERENCE

A. BUSINESS

- 1. Approval of revised 2009-10 budget (see document)

It is recommended that the Board approve Item A. Business, Approval of revised 2009-10 budget	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. INSTRUCTION AND CURRICULUM

- 1. No items at this time.

REFERENCE

C. PERSONNEL

- 1. No items at this time.

REFERENCE

D. PUPIL SERVICES

- 1. No items at this time.

V. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS

- 1. Financial reports (see document)



2. Fundraising report: 2008-09 Fund Development Summary (see document)
3. Update on volunteer program

B. PERSONNEL

1. No items at this time.

C. ITEMS FROM THE BOARD

1. No items at this time.

The meeting will now convene to closed session to discuss the following matters described in Section VI.

VI. CLOSED SESSION

1. Personnel: Leadership pipeline for new school development
2. Personnel: ED evaluation and Employment Agreement
3. Professional Development for ED

VII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at _____.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

VIII. ADJOURNMENT

The meeting was adjourned at _____.